

# Community Action, Inc.

## Clarion County Office

### Physical Address:

30A South Sheridan Road  
Clarion, PA 16214-1937

### Mailing Address:

105 Grace Way  
Punxsutawney, PA 15767-1209  
**(814) 226-4785**  
Toll Free 1-800-997-7661  
Fax (814) 223-4083  
Office Hours May Vary

## Jefferson County Office

105 Grace Way  
Punxsutawney, PA 15767-1209  
**(814) 938-3302**  
Toll Free 1-800-648-3381  
Fax (814) 938-7596  
[www.jccap.org](http://www.jccap.org)

### Office Hours:

Monday - Friday  
8:30 a.m. - 4:30 p.m.

## Crossroads

DuBois (814) 371-1223  
Punxsutawney (814) 938-3580  
(Phone only):  
Brookville (814) 849-2779  
Clearfield (814) 768-7200

For **homeless emergencies** after

normal business hours or

**domestic violence** assistance call

(814) 938-3580 or

Toll Free 1-800-598-3998 (24-hour hotline)



Find us on  
**Facebook**

[www.facebook.com/JeffersonClarionCAP](http://www.facebook.com/JeffersonClarionCAP)

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Community Action, Inc.  
105 Grace Way  
Punxsutawney, PA 15767-1209



**Partnering to Create Family  
and Community Solutions**

*(Primarily Serving Clarion and Jefferson Counties)*

**[www.jccap.org](http://www.jccap.org)**

*Serving Clarion & Jefferson  
Counties since 1965*

## **PROJECT GUIDE**

### **The Promise of Community Action**

*Community Action changes people's  
lives, embodies the spirit of hope,  
improves communities, and makes  
America a better place to live. We  
care about the entire community and  
we are dedicated to helping people  
help themselves and each other.*

## WHO IS COMMUNITY ACTION, INC.

Community Action, Inc. (CAI) is a charitable 501(c)(3), non-profit corporation established in 1965 and has a successful history of delivering services, helping families achieve economic independence, and improving the community.

**CAI's Mission:** "Community Action, Inc. partners with community members to improve low-income situations by assisting families with activities to overcome barriers, improve economic status, and enhance their quality of life."

**CAI's Vision:** "Community Action, Inc. will be recognized as a premier organization dedicated to solving social and economic problems of the community."

CAI will focus work and resources on four strategic issues identified from the results of a community needs assessment:

- Retain youth in the community
- Remain relevant and responsive to the needs of the community
- Improve the economic conditions of families
- Improve the social conditions of families and communities

CAI is results oriented and committed to partnering with others to help families advance and communities prosper.

**Please call with questions or to determine if you meet the eligibility requirements of specific projects.**

## Community Action Projects



### COMMUNITY DEVELOPMENT

Acts as a community catalyst; advocates and mobilizes partners to plan initiatives and solve community problems.

### AMERICORPS SENIORS - RSVP

Utilizes the talents of volunteers ages 55 and over to help meet community needs. Volunteers choose activities relating to their skills, interests, and time availability. AmeriCorps Seniors RSVP volunteers assist with home delivered meals, food pantries, environmental stewardship, clerical duties, and much more.



### YOUTH OPPORTUNITIES

Engages youth in activities that promote personal and community responsibility, work ethics, work readiness, financial literacy, and leadership skills.



### WEATHERIZATION

Completes a free home energy assessment, recommends improvements to reduce home energy costs and improve the health and safety of the residents. Services may include attic and wall insulation; heating system and ventilation improvements or repairs; air sealing; and energy conservation education.



### DOMESTIC VIOLENCE SERVICES

Is someone you love hurting you? Free and confidential services are explained by an advocate. Services provided may include: 24-hour hotline, safety planning, emergency shelter, options counseling, and legal advocacy. Supportive and educational counseling for friends and family. Community and school educational programs, volunteer training available upon request.



### MEDICAL ASSISTANCE TRANSPORTATION

Provides non-emergency mileage reimbursement and transportation services to qualified Jefferson County residents with a valid PA Department of Human Services Access Card. Must be traveling to and/or from a medical assistance covered service.



### ADULT EDUCATION

Provides individuals with instruction in a classroom / on-line setting to: improve academic and digital literacy; develop skills to pass the High School Equivalency Test (HiSET or GED); post secondary training preparation; conduct career exploration, and enhance job readiness. Support services and case management are available. Tutors provided on a case-by-case basis.



### CASE MANAGEMENT

Supports and guides families in making decisions to overcome home and financial difficulties while accepting personal responsibility and establishing goals and strategies for economic independence.



### HOMELESS SERVICES

Provides homeless: emergency shelter; help with locating and establishing a residence; and case management. Also provides homeless veterans and their families with supportive services.



### REGIONAL VETERANS SERVICES

Provides case management and supportive services to prevent the imminent loss of a Veteran's home or to rapidly re-house homeless Veterans.



### FAMILY / FOOD SERVICES

Provides limited help for rent, mortgage, utility bills, and food; assists with the completion of food stamp applications; and referrals to other available resources.



### VOLUNTEER INCOME TAX ASSISTANCE

Offers free tax return assistance to families making less than the annually announced income limit. IRS-certified volunteers prepare free basic federal income tax returns, Pennsylvania state returns, local tax returns, and property tax/rent rebate applications.

CAI provides consumer services without regard to race, color, religion, national origin, ancestry, sex, age, disability, possession of a General Education Development certificate (GED) as compared to a high school diploma, family status, veteran status, any other characteristic protected by law. No consumer will be subjected to hate speech. Additionally, no persons will retaliate against an individual for complaining about discrimination, filing or being a witness to a complaint, assisting or participating in an investigation or lawsuit regarding discrimination, resisting sexual advances or intervening to protect others, and requesting accommodation for a disability or religious practice. Services shall be accessible to eligible disabled persons through the most practical and economically feasible methods available. These methods include but are not limited to, equipment redesign, the provision of aid, and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.